




Brighton & Hove City Council

COMMITTEE WORK PROGRAMME Edition

KING'S HOUSE
GRAND AVENUE
HOVE
BN3 2LS
www.brighton-hove.gov.uk

Published April 2015

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

The Council has chosen to publish a **Committee Work Programme** setting out matters which are anticipated to come before the Council and/or a Committee during the next 12 months. The programme will detail both **key decisions**  and non-key decisions in the period covered by the Programme. Not all decisions can be listed because in some cases the need for a decision is not known at the time of publication. However an updated version of the Programme will be published on a monthly basis

The Council's Constitution states that a key decision is one that involves:

- (a) *Expenditure which is, or the making of savings which are, significant having regard to the expenditure of the City Council's budget, namely above £500,000 per annum; or*
- (b) *Is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions (wards).*

As a matter of good practice, the Council's Committee Work Programme highlights those items listed as key decisions to inform local residents of such matters that are to be considered. The exception being those issues which are dealt with under the urgency provisions.

For each decision included on the Programme the following information is provided:

- the committee or body that is to make the decision and the date of the meeting
- the title of the report and decision to be considered
- individuals/groups that will be consulted prior to the decision being taken
- a list of other appropriate documents
- the name and telephone number of the contact officer and to whom any representations should be sent for each item.

The Programme is updated and published at the beginning of every month on the Council's web-site.

Meetings of the Council and Committees are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the web site in advance of meetings. For further details on the time of meetings and general information about the Plan please contact Mark Wall, Head of Democratic Services at Kings House, Grand Avenue, Hove, BN3 2LS, or telephone 01273 291006 or send an e-mail to mark.wall@brighton-hove.gov.uk.

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
Decisions Anticipated for June 2015				
POLICY & RESOURCES COMMITTEE				
47151	Valley Gardens; Approval to Appoint Contractors <i>All Committee Decisions</i> Report seeking Policy & Resources Committee Approval to procure Landscape and Highways Contractors for Valley Gardens Phase 1&2 <i>Wards affected: All Wards</i>	11 Jun 2015 11 Jun 2015		Report of: Executive Director for Environment, Development & Housing Report Author: Jim Mayor Tel: 29-4164
47162	Targetted Budget Management (TBM) Provisional Outturn 2014/15 <i>All Committee Decisions</i> <i>Wards affected: All Wards</i>	11 Jun 2015 11 Jun 2015		Report of: Executive Director for Finance & Resources Report Author: Nigel Manvell Tel: 29-3104, Jeff Coates Tel: 29-2364

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
CHILDREN & YOUNG PEOPLE COMMITTEE				
47038	<p>Statutory Notice following consultation to amalgamate Davigdor Infant and Somerhill Junior Schools for CYP Committee <i>All Committee Decisions</i> The consultation period ended in February about the consultation to amalgamate Davigdor Infant and Somerhill Junior Schools. CYP Committee approved the amalgamation on 9th March 2015. The report has returned to CYP for a final decision on 1st June following the statutory notice period.</p> <p><i>Wards affected: Goldsmid</i></p>	1 Jun 2015		<p>Report of: Executive Director for Children's Services</p> <p>Report Author: Michael Nix Tel: 29-0732, Roz Scott</p>
47136	<p>Addition to Education Capital Resources and Education Capital Investment Programme 2015/16 <i>All Committee Decisions</i> This report recommends an additional programme of building maintenance work to schools, using £1.9m Capital Maintenance Grant which was unallocated in the report to this Committee on 9 March 2015</p> <p><i>Wards affected: All Wards</i></p>	1 Jun 2015 11 Jun 2015		<p>Report of: Executive Director for Children's Services</p> <p>Report Author: Michael Nix Tel: 29-0732</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
HOUSING COMMITTEE				
44427	<p>Review of the long lease held by The Brighton Lions at Lions Court <i>All Committee Decisions</i> Brighton Lions, a charity, were leased HRA land in 1968 in order to build. They built 30 older persons' flats and manage them. The lease has 50 years left to run and they have asked the council to sell them the freehold. The report will review the following options for the council: a) to sell the freehold to the Brighton Lions b) to agree to an extension of the lease c) to let the current lease continue until it expires.</p> <p><i>Wards affected: East Brighton</i></p>	<p>17 Jun 2015 9 Jul 2015</p>		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Simon Pickles Tel: 01273 292083</p>
45873	<p>Sheltered housing scheme review <i>All Committee Decisions</i> Scheme review</p> <p><i>Wards affected: Hanover & Elm Grove</i></p>	<p>17 Jun 2015</p>		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Simon Pickles Tel: 01273 292083</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
47157	<p>New Homes for Neighbourhoods - Brooke Mead Extra Care Scheme Update <i>All Committee Decisions</i> An update on the Brooke Mead extra Care Scheme development project.</p> <p><i>Wards affected: Queen's Park</i></p>	17 Jun 2015		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Sam Smith Tel: 01273 291383</p>
ECONOMIC DEVELOPMENT & CULTURE COMMITTEE				
43682	<p>Draft Flood Risk Management Supplementary Planning Document for Shoreham Harbour <i>All Committee Decisions</i> The draft SPD sets out proposed guidance for decision-makers, landowners and developers about flood defences and flood mitigation measures at Shoreham Harbour. The SPD provides detailed guidance on how planning policy will be implemented. This SPD will sit alongside the Shoreham Harbour Joint Area Action Plan.</p> <p><i>Wards affected: South Portslade; Wish</i></p>	18 Jun 2015		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Mike Holford Tel: 29-2501</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
45330	<p>Update of Developer Contributions Technical Guidance <i>All Committee Decisions</i> In order to reduce the impact of a new development and to make sure it does not place additional pressure on existing infrastructure such as roads, health or council services, the council's planning officers may seek appropriate contributions from the developer.</p> <p>This report recommends the adoption of updated guidance on when and how developer contributions are sought in relation to development proposals.</p> <p><i>Wards affected: All Wards</i></p>	18 Jun 2015		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Debra May Tel: 29-2295</p>
47099	<p>Designation of Business/Neighbourhood Area and Neighbourhood Forum - Brighton Marina <i>All Committee Decisions</i> Following a deferral at 15 January 2015 Economic Development & Culture committee, this report seeks to address the matters raised that led to the deferral and therefore seeks approval for the recommendation to designate both the Brighton Marina Business Neighbourhood Area and Brighton Marina Neighbourhood Forum.</p> <p><i>Wards affected: Rottingdean Coastal</i></p>	18 Jun 2015		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Rebecca Fry Tel: 29-3773</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
47124	<p>Local List of Heritage Assets - Adoption <i>All Committee Decisions</i> Report recommending adoption of the revised Local List of Heritage Assets. This follows a review of the Local List, including a call for nominations.</p> <p><i>Wards affected: All Wards</i></p>	18 Jun 2015		Report of: Executive Director for Environment, Development & Housing Report Author: Sanne Roberts Tel: 29-2261
Decisions Anticipated for July 2015				
POLICY & RESOURCES COMMITTEE				
43680	<p>Shoreham Harbour Joint Area Action Plan - Submission <i>All Committee Decisions</i> A joint area action plan for the regeneration of Shoreham Harbour has been produced by the City Council along with Adur District and West Sussex County Councils. The Plan is at the stage now where there is requirement under planning legislation for it to be agreed by Policy & Resources Committee/Council before submission to the Planning Inspectorate for public examination.</p> <p><i>Wards affected: South Portslade; Wish</i></p>	9 Jul 2015 16 Jul 2015		Report of: Report Author:

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
47154	<p>New Homes for Neighbourhoods Whitehawk development sites final approval <i>All Committee Decisions</i> The report will present the final designs for development proposals in the Whitehawk estate and asks for agreement on the tenure mix, rent level and associated subsidy requirement. The report will also ask for the required land transfer and associated payment between the General Fund and Housing Revenue Account to be recommended to Policy & Resources Committee.</p> <p><i>Wards affected: East Brighton</i></p>	<p>9 Jul 2015 9 Jul 2015</p>		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Jaine Jolly Tel: 01273 290356</p>
47164	<p>Targetted Budget Management (TBM) 2015/16 Month 2 <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	<p>9 Jul 2015 9 Jul 2015</p>		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Nigel Manvell Tel: 29-3104, Jeff Coates Tel: 29-2364</p>
ENVIRONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE				
45630	<p>Electric Vehicle Charging Points <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	<p>7 Jul 2015</p>		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Debbie Reed Tel: 290367</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
47153	<p>Valley Gardens Phase 1&2 - Approval to Commence Construction <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	7 Jul 2015		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Jim Mayor Tel: 29-4164</p>
47169	<p>Proposals for Chargeable Garden Waste Collections <i>All Committee Decisions</i></p> <p>This report will present a business case for a chargeable garden waste collection and seek approval to introduce the service.</p> <p><i>Wards affected: All Wards</i></p>	7 Jul 2015		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Jan Jonker Tel: 29-4722</p>
47171	<p>Wheelie Bin Recycling Trial <i>All Committee Decisions</i></p> <p>A report seeking approval to trial wheelie bins for mixed recycling (paper, card, cans, plastic bottles).</p> <p><i>Wards affected:</i></p>	7 Jul 2015		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Jan Jonker Tel: 29-4722</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
47173	<p>Changes to Textile Collections from Bring Sites Securing Revenue for Brighton & Hove City Council and Local Charities</p> <p><i>All Committee Decisions</i></p> <p>This report will set out proposals to bring collection of textiles under BHCC control, so that BHCC can retain the revenue and ring fence a proportion for local charities. Currently national charities place textile banks on BHCC land, most with out BHCC agreement, and none of the revenue is returned to BHCC.</p> <p><i>Wards affected: All Wards</i></p>	7 Jul 2015		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Jan Jonker Tel: 29-4722</p>
DECISIONS ANTICIPATED FOR SEPTEMBER 2015				
Decisions Anticipated for October 2015				
POLICY & RESOURCES COMMITTEE				
47166	<p>Targetted Budget Management (TBM) 2015/16 Month 5</p> <p><i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	<p>15 Oct 2015</p> <p>15 Oct 2015</p>		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Jeff Coates Tel: 29-2364, Nigel Manvell Tel: 29-3104</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
Decisions Anticipated for November 2015				
Decisions Anticipated for December 2015				
Decisions Anticipated for January 2016				
Decisions Anticipated for February 2016				
Decisions Anticipated for March 2016				
ITEMS PREVIOUSLY LISTED IN THE COMMITTEE WORK PROGRAMME BUT NOW WITHDRAWN OR DEFERRED FOR THE REASONS STATED				
Decisions Anticipated for December 2015				
POLICY & RESOURCES COMMITTEE				
HEALTH & WELLBEING BOARD				
Decisions Anticipated for January 2016				
POLICY & RESOURCES COMMITTEE				
CHILDREN & YOUNG PEOPLE COMMITTEE				
AUDIT & STANDARDS COMMITTEE				
HOUSING COMMITTEE				
ECONOMIC DEVELOPMENT & CULTURE COMMITTEE				
ENVIRONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE				
Decisions Anticipated for February 2016				

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
BUDGET POLICY & RESOURCES COMMITTEE				
HEALTH & WELLBEING BOARD				
Decisions Anticipated for March 2016				
POLICY & RESOURCES COMMITTEE				
HOUSING COMMITTEE				
LICENSING COMMITTEE				
CHILDREN & YOUNG PEOPLE COMMITTEE				
AUDIT & STANDARDS COMMITTEE				
ECONOMIC DEVELOPMENT & CULTURE COMMITTEE				
ENVIRONMENT, TRANSPORT & SUSTAINABILITY				
HEALTH & WELLBEING BOARD				
ITEMS PREVIOUSLY LISTED IN THE COMMITTEE WORK PROGRAMME BUT NOW WITHDRAWN OR DEFERRED FOR THE REASONS STATED				